

**REQUEST FOR PROPOSAL (RFP):
Hebron High School and Middle School Equipment**

Issue Date: 01/10/2018

Bids Due: 02/07/2018 at 2:00 P.M. CST

470#180012110

MSD of Boone Township Schools

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through fair and competitive negotiations for Network Infrastructure upgrades. The goods and services requested in these documents are part of the E-Rate filings for the MSD of Boone Township for the 2018 funding year.

Further information can be found at the USAC EPC portal (<http://portal.usac.org>). **The specific filing is 470 application Form #180012110.** The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on proposal in order to be eligible for consideration.

BACKGROUND

- MSD of Boone Township will be upgrading Hebron High School and Hebron Middle Schools' switches, WAPs, cloud management services and licensing as outlined in the specifications section of this document.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, MSD of Boone Township reserves the right to modify the scope of the project or cancel the project.

Questions may be submitted to Chris Stalbaum, Technology Director, through email erate2018@hebronschools.k12.in.us Answers to questions may be shared with other vendors if necessary to provide clarification to the RFP process at the following website:
<http://www.hebronschools.k12.in.us/Content/erate2018faqs>

DUE DATE

Proposals shall be received in the MSD of Boone Township Administration Building at 307 South Main Street, Hebron, IN 46341 until 2 o'clock (2:00 p.m.) CST **02/07/2018** Vendors may submit proposals via e-mail (PDF format) to Chris Stalbaum, Technology Director, erate2018@hebronschools.k12.in.us honoring the same timeline. Proposals will be opened and evaluated at the MSD of Boone Township Administration Office according to the "Timeline" section of the RFP. Bidding companies will be notified regarding the acceptance or denial of bids via email. The Board of Trustees of MSD of Boone Township reserves the right to reject any or all bids.

SPECIFICATIONS

Listed below are part numbers and quantities for proposal. **Vendors may submit alternative equipment as long as the equipment is an equivalent make and model or serves a similar functionality.** MSD of Boone Township reserves the right to adjust quantities prior to purchasing to meet the needs of the corporation. MSD of Boone Township is only interested in doing business with service providers who have a **SPIN** with the Universal Service Administration Company that administers the federal FCC E-rate Program. Service providers must use the FCC Form 474 SPI method of invoicing.

Hebron High School and Hebron Middle School

(307 South Main Street, Hebron, IN 46341)

Part Number	Description	Quantity
JY706A	AP-220-MNT-W3 White Low Profile Box Style Secure Large Indoor AP Flat Surface Mount Kit (Device Mounting Kit for access points)	4

J9827A	Aruba 5400R z12 Management Module	3
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	1
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	9
JL083A	Aruba 3810M/2930M 4SFP+ MACsec Module	4
J9829A J9829A ABA	Aruba 5400R 1100W PoE+ z12 PSU INCLUDED: Power Cord - U.S. localization	6
JL087A JL087A ABA	Aruba X372 54VDC 1050W Power Supply INCLUDED: Power Cord - U.S. localization	8
JL003A; J9986A;J9990A	Aruba 5406R 44GT PoE+/4SFP+ v3 z12 Switch; INCLUDED: Aruba 24p 1000BASE-T PoE+ v3 z12 Mod; INCLUDED: Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	3
JL322A	Aruba 2930M 48G PoE+ 1-slot Switch	4
J9152A	HPE X132 10G SFP+ LC LRM Transceiver	12
J9150A	HPE X132 10G SFP+ LC SR Transceiver	2
JW813A	Aruba Instant IAP-315 (US) 802.11n/ac Dual 2x2:2/4x4:4 MU-MIMO Radio Integrated Antenna AP (Must be comparable in specifications to the JW813A)	54
JZ017AAE	Aruba Central Device Management/Cloud Services 2 Tokens 5yr Subscription E-rate Bundle E-STU	54 licenses

Evaluation

Proposals will be evaluated according to the following criteria:

- Price
- Compliance with specifications or RFP document
- The level of service/support/maintenance provided in the proposed service without additional cost.
- Satisfactory previous business/working relationship with the provider.
- References from other school districts supporting satisfactory performance of the service from the vendor.
- Local or in-state vendor.

Installation

There is **NO installation** needed as all installation will be handled by MSD Boone Township staff.

Vendor Responsibilities

It shall be the responsibility of the selected vendor/contractor to provide the configuration and system quantities to all locations stated herein. The intentional or accidental omission of necessary component(s) or system(s) shall require the selected vendor/contractor to supply said missing component(s) or system(s) at no cost to the District. The District and any Consultant's draft associated with this RFP are not responsible for any omission, failure to detect any requirement, or any other condition required to complete the Scope of Work.

Pricing

Each proposal shall provide a separate section listing all costs associated with the proposal separated line items with the exception of the accessories.

- Proposals MUST separate eligible and ineligible services by line item for all services to which service provider responds.
- All cost proposals must reflect the LCP (Lowest Corresponding Price), GSA pricing, and any available governmental unit discounts.
- Each line item on proposal should clearly list the following information:
 - Location (Building Name)
 - Quantity
 - Manufacturer
 - Part Number
 - Description
 - Unit Price
 - Extended Price
 - Classification (See categories below)
- List the classification for each line item of products/services in a separate column on the proposal/bid from one of the following categories:
 - Cabling or Connectors
 - Caching (equipment or recurring service)
 - Data Distribution (router or switch)
 - Data Protection (firewall or UPS)
 - Miscellaneous (installation or training) - Please note that you should include who is doing the training, who is being trained, and when the training will take place.
 - Racks
 - Software (Operating System Software of Eligible Equipment)
 - Wireless Data Distribution (Antenna, Access Point, or LAN Controller)
- All licensing should be bundled with access points and/or switches and cost not identified separately. Any ongoing subscription pricing must be listed separate.
- Licenses, software, and basic maintenance for the adequate performance of eligible components should be included in proposal.
- MSD of Boone Township reserves the right to award the bid to the best-qualified vendor and not necessarily based on lowest price.
- If applicable, vendor to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- A manufacturer's three year warranty provided as an integral part of an eligible component without separately identifiable cost.
- Bids must be submitted as "Not to exceed".

Instructions to Bidders:

All bidders are encouraged to:

1. Read and follow the RFP carefully.
2. Go to http://adtecerate.com/pdfs/Indiana_Public_Purchasing_Law_5-22.pdf to access Indiana State Public Purchasing Law – IC 5-22
3. The specific location of local policy governing public purchases, if any, is identified in the RFP.
4. Adhere to the FCC #-rate rules.

Timeline

- Bids Due **02/07/2018**, at 2:00 PM CST
- Target date for review of proposals **02/08-02/12/2018**
- Anticipated approval of selected vendor(s) by Board Trustees of MSD of Boone Township, **02/13/2018**

Point of Contact

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Chris Stalbaum, Technology Director

Address: 307 South Main Street, Hebron, IN 46341

Phone: 219.996.4771 ext.131

Email: erate2018@hebronschools.k12.in.us