

MSD of Boone Twp. Schools Safety Security Yearbook



2020-2021

School Year Summary

#YouBelongAtHebron
WHERE STUDENTS SOAR

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Introduction

June 30, 2021

This report will provide a summary for the 2020-2021 school year regarding the many activities conducted in the areas of safety and security. This was a very challenging school year with the COVID-19 pandemic. Mr. Brooks and his team of administrators were committed from the very beginning of the school year and the months leading up to the start of school to keep all three schools opened the entire year. Numerous changes, adjustments and new protocols were initiated to keep staff, students and our community safe while our schools were open.

Included in this 2020-2021 year in review summary will be general information regarding safety and security throughout our schools, which includes Hebron Elementary, Hebron Middle School and Hebron High School. Also included will be the many COVID-19 protocols initiated to help keep staff and students safe this school year.

Statistics generated by the school resource officers, new security protocols initiated, programs generated this year, training conducted and goals for future programs will be included in this summary.

MSD of Boone Twp. School Corporation has a detailed Crisis Management Plan in place. This plan is always changing and being updated throughout the school year. The Crisis Plan prepares school administrators, teachers, staff and students for a crisis incident.

I would like to thank all staff members for their overwhelming cooperation with our security/safety compliance throughout the 2020-2021 school year. I hope this brief summary of events, new programs and statistics displays the importance, urgency and commitment placed on safety, health and security by the MSD of Boone Twp. School Corporation.

Michael Grennes
Safety & Security Director
MSD of Boone Twp. School Corporation

Programs Initiated, Training Conducted & COVID Safety Additions

2020-2021

This year new programs were added, new protocols were added to our Crisis Plan and we reinstated some protocols. Listed below are some of the many things accomplished this year including safety additions regarding COVID issues.

COVID Purchases this year to re-open all schools, government CARES Act funding provided funds for majority of items needed to reopen. (* item purchased with CARES Act money)

1. Hired 2 new nurses- assisted with contact tracing (COVID additions-C ACT)*
2. Hired additional custodians for cleaning/sanitizing schools (C ACT)*
3. Two new electrostatic sprayers to sanitize large areas (C ACT)*.
4. Ten new touchless water fountains to re-fill water bottles (C ACT)*
5. Initiated a “Return to Learn Crisis Plan” for the entire district (COVID)*
6. Initiated an online COVID Dashboard to provide COVID statistics for entire district.
7. PPE equipment purchased in bulk (8,000 face coverings – C ACT)*
8. Purchased bulk hand sanitizer (C-ACT)*
9. Social distancing protocols initiated- classroom & cafeteria.
10. Online e-learning initiated for entire school year.
11. E-Learning Days added (one a month) to allow for cleaning and planning
12. New hand sanitizer dispensers (30) installed throughout each school.
13. New COVID signage posted throughout each school. (C-ACT)*

Non-COVID Related

1. Conducted Staff Security Training- Crisis Plan Protocols
2. Provided Bus Driver Crash Protocols Training
3. Conducted Bus Driver & Custodian Safety/Security Training
4. Received 50 new Stop the Bleed Medical Kits. (Kits Donated)
5. Added traffic control gate at middle school
6. Installed radio back-up battery system for power outages.
7. Outside cameras added to buses in fleet
8. Remind App initiated to communicate with staff in an emergency incident (all schools)

Funding and Security/Safety Grants

A large portion of the school corporation security and safety programs are funded by grants the school corporation obtains from numerous private, public, federal and state sources. The school corporation actively and aggressively seeks grants on a yearly basis to fund many of these programs.

During the 2020-2021 school year half of the School Resource Officers and Corporation's Security/Safety Directors payroll was funded through grants.

Grants funding programs in 2020-2021 included:

1. Secure Schools Safety Grant- State of Indiana Grant
2. Safe Haven Grant – State of Indiana Grant
3. Title 4 Safety Grant- State of Indiana Grant
4. Cares Act Funding

Grant applications in process for 2021-2022 school year include:

1. Secure School Safety Grant- State of Indiana Grant
2. Safe Haven Grant- State of Indiana Grant
3. Title IV Safety Grant- State of Indiana Grant
4. Indiana Department of Homeland Security Grant
5. COVID Cares Act Funding

School Resource Officer's Information & Activities

Currently four Hebron Police Officers, including Chief of Police Josh Noel are certified School Resource Officers. The four officers patrol during the school day rotating throughout the day between all three schools, the high school, middle school and elementary school. One officer is assigned at a time and they rotate their coverage between the three schools. Each officer and the corporation's Security Director are armed during the school day. All have full police powers while working in the schools.

Corporation and communication has greatly improved with the Hebron Police Department as a result of the full-time school resource officers in the schools. Information is freely shared which greatly improves the security and safety at all three schools.

School Resource Officers have built positive relationships with numerous students and staff members while working in the schools. These positive relationships help build trust with police and build strong community ties throughout the Hebron Community.

School Resource Officers for the 2020-2021 school year included Police Chief Josh Noel, Assistant Chief Scott Sejda and Officers Casey Robinson and Steven Hawkins.

This year AC Sejda has been assigned a K9 partner and freely brought his K9 partner into the school for students to interact with.

On two occasions this school year K9s were utilized in the high school and middle school to conduct routine sniffs of lockers. This included both hallway and PE lockers. Vehicles in the high school student parking lot were also sniffed by the K9s. All resulted in negative items located.

All four School Resource Officers have always been available to provide demonstrations or presentations regarding numerous topics when needed.

All four officers along with the Safety/Security Director are currently certified School Resource Officers through the National Association of School Resource Officers.

The School Resource Officers and other off-duty Hebron Police Officers work special details at the schools including athletic events.

On May 10th all three schools were put into a "Lock Out" status due to police activity occurring just south of our campus. The "Lock Out" was initiated without any issues. The "Lock Out" was in effect for four hours during the day. No classes were affected by the "Lock Out".

2020-2021 Tip 411 Summary

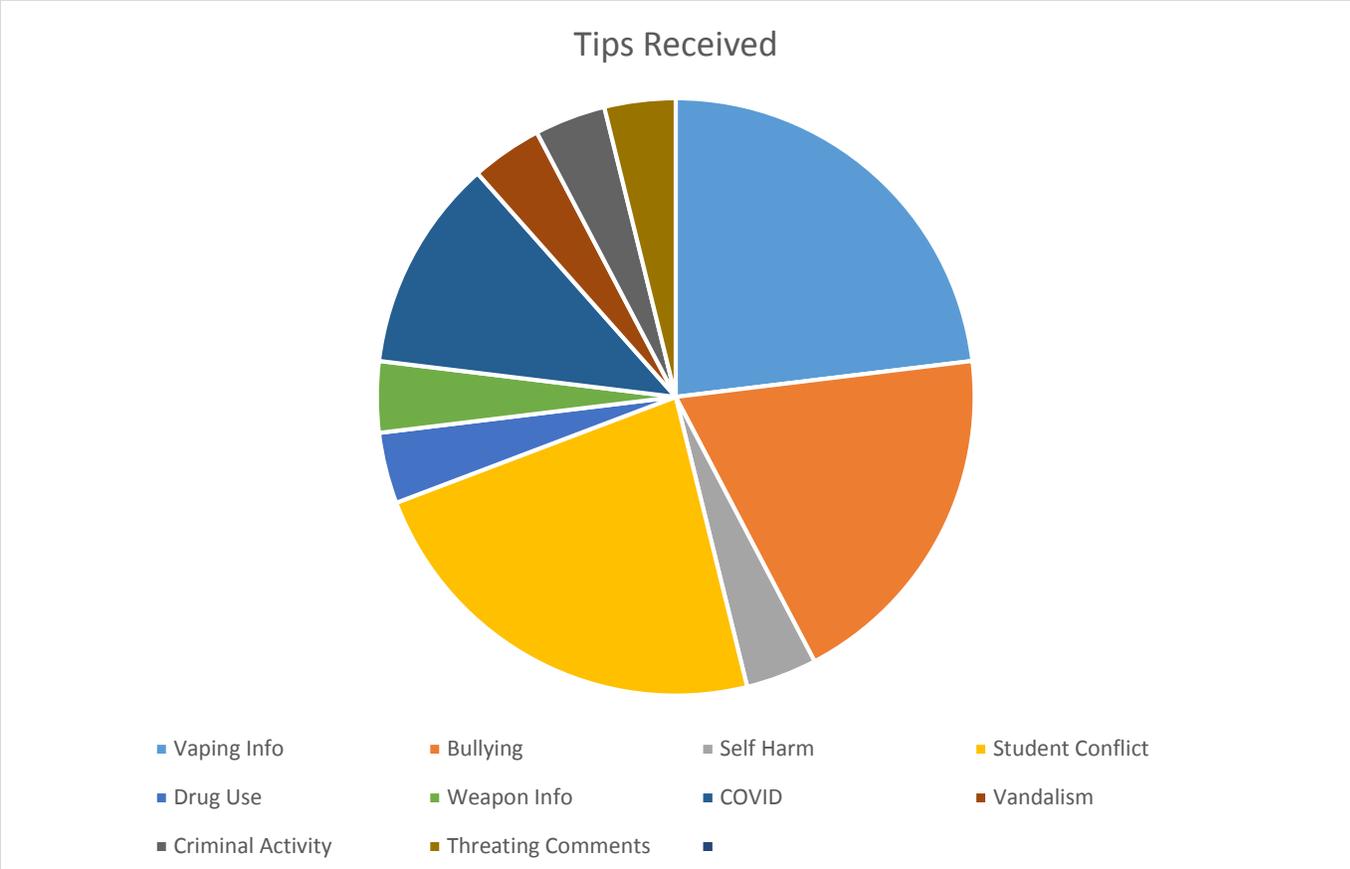
On September 1, 2019 the school corporation initiated a new anonymous tip line called Tip411. This new program was introduced to the high school and middle school students. This tip line provides students the opportunity to text information to school officials. This information ranges from information regarding bullying, drug activity, vaping tips, welfare concerns of students, security/safety concerns, general social media concerns and any general information.

All tips received by school officials received a response and an individual message is sent back to the reporting person. In some case additional information is requested from the tipster. All tips are investigated and in some cases disciplinary actions are required. During the entire process the tipster can remain anonymous. Most tips result in school officials simply opening additional lines of communications with students. This helps with school officials learning of new trends and general information regarding our student body. When a tip is generated it is received by a number of school officials including each school principal, Chief of Police also a SRO, Safety Security Director, high school counselor and Superintendent Jeff Brooks. This confirms the tip will be investigated.

The Tip411 was initiated in 2019 from grant money sponsored by REMC Electric and has continued to be supported by grant money from the SafeHaven School Grant.

All tips received where received from the middle school or high school. During the 2020-2021 school year at total of 30 tips were received through the tip line. Vaping and student conflicts received the most tips with six each. Bullying tips followed next with five tips.

Statistics from the school year are available on the next page.



The following tips were received

Vaping Tips.....	6
Student Conflicts (potential fights).....	6
Bullying Tips	5
COVID Related Tips	3
Empty Tips	3
Student Self Harm	2
Drug Use	1
Weapon Tip (knife in school).....	1
Threating Comments	1
Criminal Activity (felony arrest)	1
Vandalism/Damage Tip	1

School Resource Officer Statistics

Throughout the school year the School Resource Officers conduct numerous tasks and duties during the school day. Listed below are the statistics generated by the School Resource Officers while working at Hebron Elementary School, Hebron Middle School and Hebron High School.

Type of Case Generated	Number of Incidents
Welfare Check off Campus	14
Arrest Made on Campus (In Custody)	2
Criminal Charges Initiated (Non-Custody)	4
Vaping Citations Issued	5
Drug Investigation	2
Suspicious Incidents	19
Vehicle Crashes (Parking Lots)	4
Speed Enforcement Citations	24
Vehicle Lock-Outs (locking keys inside vehicle)	8
Bus Stop Arm Violations Issued	18
Special Details at Schools	7
Total Incidents/Cases Generated	107

Additional Information-

A total of 14 welfare checks were conducted by the School Resource Officers during the 2020-2021 school year. A welfare check typically is when a home visit is conducted by a School Resource Officer generated by a concern or information obtained by a teacher, staff member, school counselor or principal that a student may be in need of assistance.

All 4 motor vehicle crashes in the parking lots were non-injury crashes, property damage only.

A total of 5 citations were issued this school year. A new procedure was initiated on January 1, 2019 for possession of vapes for all schools. Police will now issue a state citation for students in possession of a vape in school. Citations were down one from the 2019-2020 school year.

Two in custody arrest were made this year. This is when a student is taken to the juvenile detention center directly from school. Non custody references criminal charges being filed but the student was not physically removed from school. The charges are forwarded to the Porter County Prosecutors Office for review and the incident is resolved through the court system.

Security Training

Yearly training is a key element to our security and safety protocols being successful. Our teachers, administrators and staff must be knowledgeable on our procedures and crisis plan to be prepared in the event an incident occurs. This training will be completed yearly with all staff members.

Four staff members are certified Safe School Specialists. This includes Mr. Brooks, Mr. Owney, Mr. Beahm and Mr. Grennes.

Three staff members are members of the Porter County Safe School Commission. This includes Chief Noel, Jeff Brooks and Mike Grennes.

A security and safety newsletter was initiated after the new Safety and Security Director was hired. This newsletter is distributed to all staff members by email throughout the school year. The newsletter provides safety information and security tips to staff members. Also included are security reminders and information about trending (safety/security) issues at our schools.

Presentations (Security Director) were made to the school bus drivers to inform them of information regarding child predators hanging out at bus stops and “trolling” for students around school buses. Basic safety/security information was also provided to school bus drivers during one of their monthly meetings.

An e-learning day was utilized to provide training to all staff members. The training reviewed lock down and lock out procedures. Included in the training was information regarding re-unification procedures in the event students are evacuated from the building. Also included were areas on campus that are meeting locations for students and staff in an emergency situation. Previous safety/security incidents from our corporation were shared and discussed with staff for learning/training purposes.

Training was conducted with bus drivers regarding protocols for bus crashes.

Numerous presentations were also provided by the School Resource Officers throughout the school year. Many presentations were made to students at the request of teachers.

All three schools conducted fire, tornado and lock down drills throughout the school year as required by the State of Indiana. During one of the high school fire drills an alternate route was required due to a simulated blocked exit route set up prior to the drill.

Goals for 2021-2022 School Year

The MSD of Boone Twp. School Corporation is committed to strengthening our security and safety to all our schools. We are continuing to improve and look at other methods and programs to increase our safety to our students, teachers and staff members.

Yearly we set new goals and continuously look for methods to improve our safety and security. Listed below are some of our goals for the 2021-2022 school year.

1. Install new outside cameras to improve our overall security and safety on campus. Add cameras to the baseball, softball, soccer, track and east side of the high school. Grant has been written for the cameras.
2. Initiate Stop the Bleed training. A program designed to assist students or staff members that are seriously injured during an incident at the school. The program provides trauma kits and training to staff members to stop severe life threatening bleeding in a crisis situation. This program has been very successful in saving lives in other school districts. Buses will also be equipped with these kits. (Kits have been donated to the schools)
3. Install new cameras inside hot spots of all three schools. Particularly in the gyms of all three schools. These cameras would allow live streaming of events. Additional cameras added to areas not covered by video (high school and middle school).
4. Initiate a Security Assessment Team at all three schools. This is a team of staff members that communicate potential danger signs from students. They are also a contact for all staff members to report suspicious or concerning information. It is crucial that potential warning signs, security threats and other similar information is reported and immediately investigated to help prevent an incident from occurring. This team would help prevent an incident from occurring. This team would include school counselors, principals, SROs, school security director and other staff members (no additional costs).
5. Improve teacher and staff security training. We can increase our security training with teachers and staff members. Schedule monthly trainings and re-enforce many of the protocols in our Crisis Plan. Share all information in our Crisis Plan and provide a copy of the plan to all staff members. Plan a security/safety training day, include ALICE type of training for teachers and staff. Include bus drivers and other staff members in this training (no additional costs).
6. Install a new key fob system for our school corporation. Replace the current key fob system that is badly out dated and difficult at times to utilize. Replacing the key fob system will allow better controls of individuals entering schools and would help with any contact tracing that may need to be completed. A new web base system will allow remote access to doors and would intergrade with our video system for better overall security.

7. Replace outside doors in the middle and elementary schools. Entrance doors at both schools need replacing and are added to our goals for next school year.

8. Initiate a CPR training program that would allow staff and teachers to be CPR certified through training sessions at school. One way to utilize e-learning days for the upcoming school year.

COVID Safety Protocols & Procedures Implemented

From the beginning of the 2020-2021 school year school officials were preparing to have Hebron Schools open and keeping them open. Numerous new protocols were initiated and bulk personal protective equipment was ordered. Listed below are many of the safety protocols, equipment purchased and procedures implemented to make our staff and students safe to attend in school classes.

1. A ‘Return to Learn Emergency Crisis Plan’ was generated. This plan provided a road map for school officials to determine the status schools should operate under. (red, yellow or green)
2. Protocols were generated and initiated regarding social distancing and mask requirements.
3. Some classrooms were moved to larger areas to assist with social distancing.
4. Desks in classrooms were moved to improve social distancing.
5. Lunch periods (eating areas) were moved to hallways, classrooms and additional periods added to assist with social distances during lunch.
6. Over 8000 face covers were in stock at the beginning of school.
7. Signage was installed throughout all three schools enforcing social distancing and masks.
8. Large bulks of sanitizer was in stock at the beginning of school.
9. Teachers were distributed individual bottles of hand sanitizer and cleaning solution.
10. Old water fountains turned off and new touchless fountains installed to fill water bottles brought from home.
11. Two new nurses were added to staff to assist with contact tracing and potential ill students.
12. A quarantine room was implemented in each school for sick students.
13. Over 30 new hand sanitizer dispensers were installed on walls at each school.
14. Electrostatic sprayers were purchased to assist with disinfecting large areas.
15. An online COVID Dashboard was developed to provide parents and staff with COVID statistics throughout each school and the corporation.
16. Additional custodians were added to assist with daily cleaning at each building.
17. E-learning days were added to allow a deep cleaning day for custodians.
18. Plexiglass dividers were installed throughout all three schools.
19. Classroom and bus seating charts were initiated to assist with contact tracing.
20. Cafeteria COVID serving protocols implemented.

Summary

The 2020-2021 school year will always be remembered as the COVID-19 school year. New and very different protocols were implemented to make it as safe as possible for students and staff to attend school in person. Students were required to wear masks the entire time they were inside the building, social distancing and sanitizing became the norm. Barriers were built to keep individuals from other individuals and classrooms were moved into bigger areas to assist with social distancing. All these changes and our students still attended classes and completed the entire school year with only a few interruptions in classes during the school year. The determination to attend in person schooling and to complete this school year was a total team effort.

New COVID-19 protocols alone were a challenge throughout the school year but we continued to enforce everyday security protocols to keep students and staff safe. We took a layer style approach to making our schools safe. We don't have just one item or program that keeps our students and staff safe, it's a combination of numerous factors that keeps everybody safe. This is an active security plan, we will always be improving and expanding our plan to keep our staff and students safe.

We have and continue to concentrate on three major areas of school security. Those three areas include; 1. Building security 2. Communications/training -being pro-active - preventing an incident (hear something say something) 3. Being prepared for any incident that may occur (detailed Crisis Plan).

The MSD of Boone Twp. School Board and Superintendent Jeff Brooks has displayed a strong commitment to security and providing a safe and secure learning environment for all who attend or work at the elementary school, middle school or high school. This year's accomplishment/improvements in security have gone above and beyond the "norm".

We have accomplished many things this school year and we continue to improve our school security plan. If you review our goals for next year you will see more great things in the works to continue to improve our overall security plans.

We would like to thank all staff members, students and parents for their assistance, understanding and commitment to the safety and security at all our schools. MSD of Boone Twp. School Corporation is committed to producing a safe and secure learning environment to all our students and a safe and secure work place for all our staff members.

We have over 1000 individuals on our campus every day during the school year. Their safety and security is our top priority.